

# Ordering Brochures from Got Print

1. Go to [www.gotprint.com](http://www.gotprint.com)



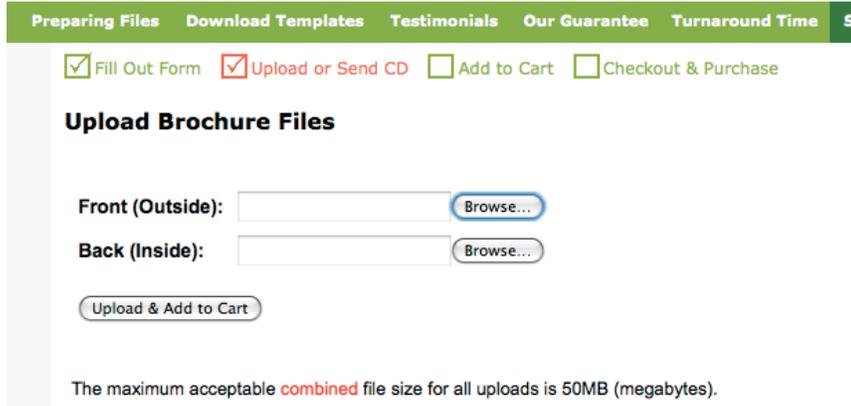
2. Click on “Brochures” from the left hand column, this will pull up the “Printing Options” Select these choices exactly as you see below.

A screenshot of the 'Printing Options' form on the GotPrint.com website. The form is titled 'Printing Options' and contains several dropdown menus and radio buttons. The options are: Size: 8.5x11; Paper: 100lb Gloss Cover with Aqueous Coating (C25); Folding: Tri Fold; Quantity: 1000; Printing Turnaround Time: Standard (selected); File Delivery Methods: Upload: Manual Proof 24 Hrs (selected), Send CD by Mail: Proof 24 Hrs; Proof: Manual Proof 24 Hrs by eMail (1st Proof Included) (selected). The price is listed as \$139.74. Below the form is a 'Shipping' section.

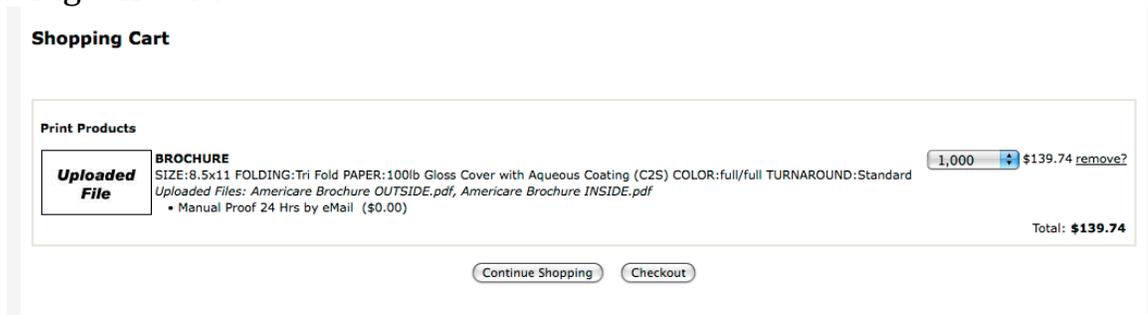
3. Then select your shipping options, insert your zip code, click “I Agree” and put your initials at the bottom, then click “continue”:

A screenshot of the 'Shipping' and 'Terms & Conditions' form on the GotPrint.com website. The 'Shipping' section includes radio buttons for Residential Address and Commercial Address (selected), a zip code field with '92618', a dropdown for 'United States', and a 'Go' button. Below this is a message: 'Please enter a valid zip/postal code to view shipping charges.' The 'Terms & Conditions' section has a checked checkbox for 'I Agree to the terms and conditions of GotPrint'. A red-bordered box contains the text: 'I have verified that spelling and content are correct. I am satisfied with the document layout. I understand that my document will print EXACTLY as it appears here, that I cannot make any changes once my order is placed and that I assume all responsibility for typographical errors.' Below this is a 'Please initial below.' field with 'KD' entered. A 'Continue' button is at the bottom right.

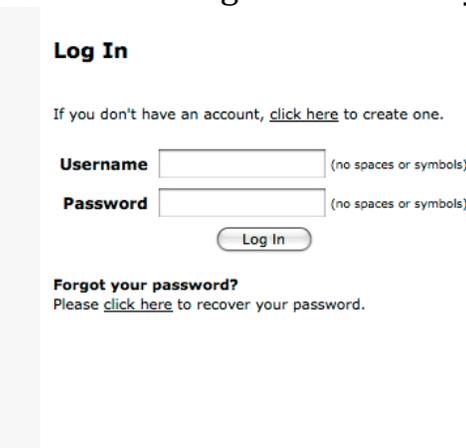
4. Now, upload your Brochure files wherever you have saved them making sure you upload the file called "OUTSIDE" with the right "Browse" box, and the file called "INSIDE" with the right "Browse" box.



5. Your Shopping Cart should look like this, with the OUTSIDE brochure file listed first, and the INSIDE brochure file second... with the option to change the quantity, if you need to based on your budget needs.



6. Now you have to option to open a new account, I recommend doing this to make things easier when you go to reorder.



## 7. Now fill out your shipping and billing addresses:

**Shipping and Billing Addresses**

Billing Address	Shipping Address
<input type="checkbox"/>	<input checked="" type="checkbox"/> <b>Ship to Billing Address</b> <small>*We don't ship to PO Boxes.</small>
First Name: <input type="text" value="Kristy"/>	First Name: <input type="text" value="Kristy"/>
Last Name: <input type="text" value="Dunning"/>	Last Name: <input type="text" value="Dunning"/>
Phone Number: <input type="text" value="949-573-0269"/>	Phone Number: <input type="text" value="949-573-0269"/>
Fax Number: <input type="text" value="949-606-0412"/>	Fax Number: <input type="text" value="949-606-0412"/>
Company: <input type="text" value="Americare"/>	Company: <input type="text" value="Americare"/>
Country: <input type="text" value="United States"/>	Country: <input type="text" value="United States"/>
Address: <input type="text" value="7545 Irvine Center Dr. STE 2"/>	Address: <input type="text" value="7545 Irvine Center Dr. STE 2"/>
City: <input type="text" value="Irvine"/>	City: <input type="text" value="Irvine"/>
State/Province: <input type="text" value="California"/>	State/Province: <input type="text" value="California"/>
Zip/Postal Code: <input type="text" value="92618"/>	Zip/Postal Code: <input type="text" value="92618"/>

## 8. Now you are ready to check out!

**Checkout**

**Print Products**

	<b>BROCHURE</b> SIZE:8.5x11 FOLDING:Tri Fold PAPER:100lb Gloss Cover with Aqueous Coating (C2S) COLOR:full/full TURNAROUND:Standard <i>Uploaded Files: Americare Brochure OUTSIDE.pdf, Americare Brochure INSIDE.pdf</i> • Manual Proof 24 Hrs by eMail (\$0.00)	1000 \$139.74
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Sub Total: **\$139.74**  
Shipping and Handling: **\$0.00**  
Tax : **\$12.23 (8.75%)**  
Total : **\$151.97**

Have any promotional claim codes? Enter it here

Customer Reference Number: (For your use only)

Billing	Shipping
Payment Method: <input type="text" value="Credit Card"/>	Shipping Methods: Print Products* <input type="text" value="Please Select an Option"/>
Card Number: <input type="text"/>	<small>* These are the shipping methods available for the shipping zip code that you have provided.</small>
Type: <input type="text" value="VISA"/>	
Name On Card: <input type="text"/>	
Exp Month/Exp Year: <input type="text" value="1"/> / <input type="text" value="2010"/>	
CVV2: <input type="text"/>	

I want to receive exclusive offers and newsletter:

9. Within 24 hours, Got Print will send you an email with a “proof”, you have to open the PDF proof they send you and click, “I approve” before they will print! Don’t forget to do that or your brochures will not print without your final ok.

Happy Brochure Ordering!

## **ORDER THE 8 FOOT POP UP BANNER**

[Click Here](#) to order the banner (33’ x 80’ Vinyl banner Ad, No end caps. \$188 – ships in 72hrs). [Click Here](#) to add a light for \$59.