

## Ordering Brochures from Got Print

1. Go to [www.gotprint.com](http://www.gotprint.com)



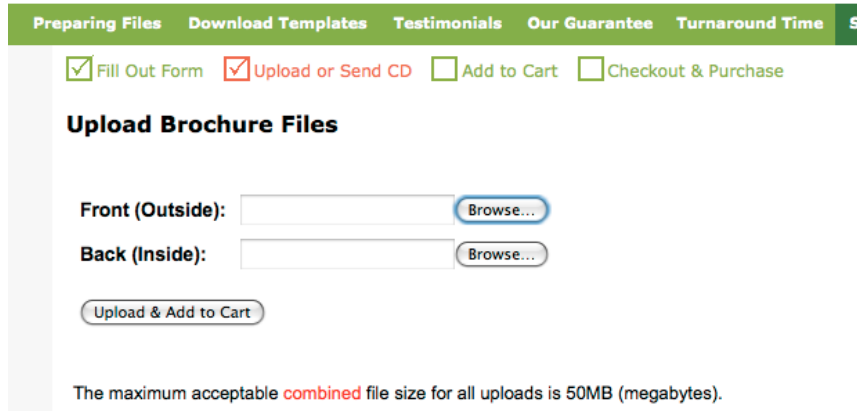
2. Click on “Brochures” from the left hand column, this will pull up the “Printing Options” Select these choices exactly as you see below.

The screenshot shows the 'Printing Options' form. It has a green header with the title 'Printing Options'. Below it are several dropdown menus and radio buttons. The 'Size' dropdown is set to '8.5x11'. The 'Paper' dropdown is set to '100lb Gloss Cover with Aqueous Coating (C25)'. The 'Folding' dropdown is set to 'Tri Fold'. The 'Quantity' dropdown is set to '1000'. The 'Printing Turnaround Time' section has a radio button selected for 'Standard'. Below this is a 'File Delivery Methods' section with two radio buttons: 'Upload: Manual Proof 24 Hrs' (selected) and 'Send CD by Mail: Proof 24 Hrs'. The 'Proof' section has a dropdown menu set to 'Manual Proof 24 Hrs by eMail (1st Proof Included)'. At the bottom of the form, the price is displayed as 'Price: \$139.74'. The form is followed by a 'Shipping' section.

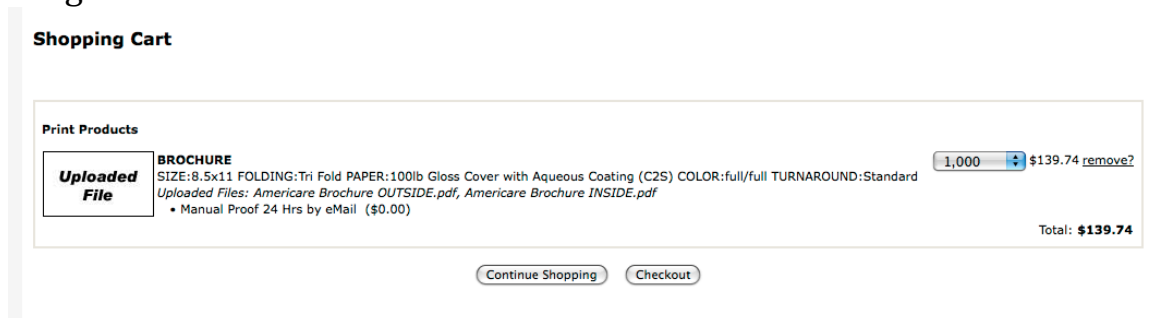
3. Then select your shipping options, insert your zip code, click “I Agree” and put your initials at the bottom, then click “continue”:

The screenshot shows the 'Shipping' and 'Terms & Conditions' form. The 'Shipping' section has two radio buttons: 'Residential Address' and 'Commercial Address' (selected). There is a text input field for a zip code with '92618' entered. Below this is a dropdown menu for the country, set to 'United States', and a 'Go' button. A message says 'Please enter a valid zip/postal code to view shipping charges.' Below this is the 'Terms & Conditions' section, which has a checkbox labeled 'I Agree to the terms and conditions of GotPrint' that is checked. A red-bordered box contains the text: 'I have verified that spelling and content are correct. I am satisfied with the document layout. I understand that my document will print EXACTLY as it appears here, that I cannot make any changes once my order is placed and that I assume all responsibility for typographical errors.' Below this is a text input field for initials with 'KD' entered. At the bottom right is a 'Continue' button.

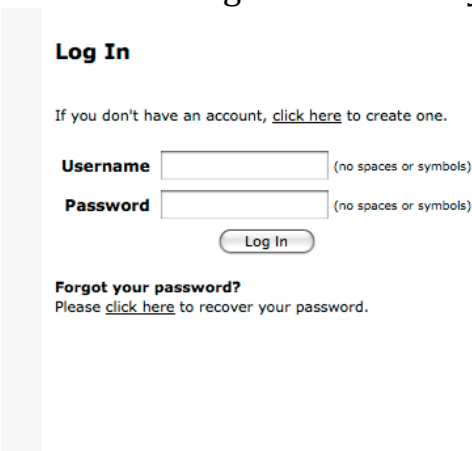
4. Now, upload your Brochure files wherever you have saved them making sure you upload the file called “OUTSIDE” with the right “Browse” box, and the file called “INSIDE” with the right “Browse” box.



5. Your Shopping Cart should look like this, with the OUTSIDE brochure file listed first, and the INSIDE brochure file second... with the option to change the quantity, if you need to based on your budget needs.



6. Now you have to option to open a new account, I recommend doing this to make things easier when you go to reorder.



## 7. Now fill out your shipping and billing addresses:

### Shipping and Billing Addresses

Billing Address	Shipping Address
<b>First Name</b> Kristy	<input checked="" type="checkbox"/> Ship to Billing Address <small>*We don't ship to PO Boxes.</small>
<b>Last Name</b> Dunning	<b>First Name</b> Kristy
<b>Phone Number</b> 949-573-0269	<b>Last Name</b> Dunning
<b>Fax Number</b> 949-606-0412	<b>Phone Number</b> 949-573-0269
<b>Company</b> Americare	<b>Fax Number</b> 949-606-0412
<b>Country</b> United States	<b>Company</b> Americare
<b>Address</b> 7545 Irvine Center Dr. STE 2	<b>Country</b> United States
<b>City</b> Irvine	<b>Address</b> 7545 Irvine Center Dr. STE 2
<b>State/Province</b> California	<b>City</b> Irvine
<b>Zip/Postal Code</b> 92618	<b>State/Province</b> California
	<b>Zip/Postal Code</b> 92618
	<input type="button" value="Next"/>

## 8. Now you are ready to check out!

### Checkout

**Print Products**

**Uploaded File**

**BROCHURE**  
SIZE:8.5x11 FOLDING:Tri Fold PAPER:100lb Gloss Cover with Aqueous Coating (C2S) COLOR:full/full TURNAROUND:Standard  
*Uploaded Files: Americare Brochure OUTSIDE.pdf, Americare Brochure INSIDE.pdf*  
• Manual Proof 24 Hrs by eMail (\$0.00)

1000 \$139.74

Sub Total: **\$139.74**

Shipping and Handling: **\$0.00**

Tax : **\$12.23 (8.75%)**

Total : **\$151.97**

Have any promotional claim codes? Enter it here

Customer Reference Number: (For your use only)

**Billing**

**Payment Method** Credit Card

**Card Number**

**Type** VISA

**Name On Card**

**Exp Month/Exp Year** 1 / 2010

**CVV2**

☒ I want to receive exclusive offers and newsletter:

**Shipping**

**Shipping Methods:**

**Print Products\***

\* These are the shipping methods available for the shipping zip code that you have provided.

9. Within 24 hours, Got Print will send you an email with a “proof”, you have to open the PDF proof they send you and click, “I approve” before they will print! Don’t forget to do that or your brochures will not print without your final ok.

Happy Brochure Ordering!

## ORDER THE 8 FOOT POP UP BANNER

[Click Here](#) to order the banner (33’ x 80’ Vinyl banner Ad, No end caps. \$188 – ships in 72hrs). [Click Here](#) to add a light for \$59.